

## **Management of School Meal Debts**

To ensure the school budget is not adversely affected by the cost of School Meal debt the Governors consider the fairest system to all families is a Zero tolerance approach.

Text messages will be sent home on a regular basis showing any outstanding balance.

Once a debt has reached £20.00 a text will be sent asking for payment. At this stage we will request that a packed lunch be provided until full payment of the debt has been made.

If no payment is received, a phone call home will be made to make arrangements for the settlement of the debt.

Where a child continues to require school dinners the parent will be invited to apply for Free School Meals or speak confidentially with member of the Senior Leadership Team.